400 City Hall Annex, 25 West 4th Street, Saint Paul, MN 55102 (651) 266-6400

MINUTES

July 14, 2010 SITE: Phalen Golf Course Clubhouse

MEMBERS PRESENT: Carrie Wasley, Susan Bishop, Jonathan Carter, Betsy Mowry, Dave Haley,

Lynda Anderson

MEMBERS ABSENT: Andy Trcka, Paul Middleton, Erick Goodlow, Mike Hahm

STAFF PRESENT: Kathy Korum, Stacy Williams, Diana Berchem

GUESTS: None

1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS

a. Meeting was called to order at 6:30 pm by Chair Wasley.

- **b.** It was announced that **Kathy Korum, Deputy Director**, for the Department of Parks and Recreation, was leading the meeting in the absence of Mike Hahm, Director of Parks and Recreation.
- **c.** Commissioner Bishop moved to approve the July 2010 agenda and was 2nd by Commissioner Carter. The vote was 5 to 0 in favor with four Commissioners absent (Commissioner Mowry arrived after this vote was taken).
- **d.** Commissioner Carter moved to approve the May 2010 minutes and were 2nd by Commissioner Bishop. The vote was 5 to 0 in favor with four Commissioners absent (Commissioner Mowry arrived after this vote was taken.) There were no June minutes due to the Parks and Recreation Commission's networking event.
- **d.** Dave Haley and Lynda Anderson, were introduced and welcomed as the newest members to the Commission. They were given brief overviews of meeting/membership roles.

2. ACTION ITEMS

a. Resolution #10-12 Rules and Regulations Updates

Deputy Director Korum introduced Stacy Williams, Citywide Special Events Coordinator for the Department of Parks and Recreation. Stacy talked about the purpose of the published Rules and Regulations document. She said that it has been several years since it has been updated and necessary changes were needed to be made. She also talked specifically about each change.

Commissioner Bishop motioned to approve Resolution #10-12. Commissioner Haley 2^{nd} the motion. The vote was 6 to 0 in favor with three Commissioners absent.

3. DISCUSSION ITEMS

a. Golf Program Review

Deputy Director Korum gave a power point overview of the financial status of the golf courses in St. Paul. She also commented about the ideas that are being considered to help out the program, such as more/different types of marketing, cost changes, internal staff changes, reviewing the food service/beverage cart strategies, etc.

b. Hole Sponsors for Highland Golf Course

The Department of Parks and Recreation is working with the 1st Tee Youth Program to help with finding hole sponsors for the Highland Park Golf Course. The youth from this program find the sponsors with revenues generated going back to them and also to the Department of Parks and Recreation. At this time, sponsors are up! More information will be coming in September.

4. ORGANIZATIONAL ITEMS

a. Finalize Facility Tour Schedule

The annual August Facility Tour is scheduled for Wednesday, August 12 from 5:30 pm – 9:00 pm. The group gave their requests of the parks and recreation areas in St. Paul they would like to see. Any new sites not mentioned can still be included on the tour. Notify Diana with any new requests; she will compile the list and followup with everyone once finalized. A box lunch will be provided and a Como Shuttle bus is scheduled for the tour. The meeting place will be at the Como Central Service Facility at 1100 Hamline Avenue North.

5. DIRECTOR'S REPORT

a. Director's Monthly Report

Deputy Director Korum highlighted a few items of interest from the Director's Monthly Report:

- Parks and Recreation was the recipient of two awards granted from the Minnesota Recreation and Parks Association in the category of sustainability one for the Como Park Shuttle and the other for the Pool Green Initiative. The Pool Green Initiative featured the nation's first two municipal pool sphagnum moss filtration system Highland Park Aquatic Center and the Great River Waterpark at Oxford Community Center.
- Como Pool and Highland Bathhouse projects are in the beginning stages of development.
- The new program "Summer Blast", created between St. Paul Libraries and the Department of Parks and Recreation, is doing very well. This new program offers free afternoon activities for youth throughout the summer.

b. Performance Measures/Financial Dashboard

Deputy Director Korum reviewed the key points on the Performance Measures and Financial Dashboard for the Department.

- c. **Annual Report** Each Commissioner was given a copy of the new 2009 Parks and Recreation Annual Report. A link to the Report will also be put on the Parks and Recreation main page.
- d. **Budget Update** the Mayor will be speaking on the City's Budget at the Mayor's Budget address scheduled for Wednesday, August 11 at 12:00 pm at Fire Station #1, 1000 7th Street West. The budget address will also be linked to the City website.

6. SUBCOMMITTEE AND TASK FORCE REPORTS

a. Dog Park – Commissioner Mowry

Commissioner Mowry talked about the 2^{nd} annual Dog Wash scheduled for Saturday, August 5 at Langford Park from 10 am -3 pm. Proceeds will support start-up costs for the future dog park on Xcel Energy property located under the High Bridge. Cost: \$7/dog.

Xcel Energy met with the community regarding donating space along the river for a dog park. It is anticipated the space can be utilized next year. Logistics are still in the works – trash pick up, fencing and fundraising.

b. Second Shift - Commissioner Mowry

Nothing to report.

c. Blooming St. Paul - Commissioner Middleton

Nothing reported.

d. Transportation Advisory Board -Commissioner Trcka

Nothing reported.

e. Trees – Commissioner Goodlow

Nothing reported.

f. Ramsey County Conservation District - Chair Wasley

Chair Wasley said the Ramsey County Conservation District – State Board approved the strategic plan.

g. Phalen -Keller Master Plan Committee-Commissioner Bishop

Commissioner Bishop attended the last Phalen-Kelly Master Plan Committee meeting but felt it was not well attended by task force members but did include several members of the community. Next steps include prioritizing the plan and possibly implementing a traffic study. The next committee meeting is scheduled for July 15.

h. Ford Initiative - Chair Wasley

Chair Wasley indicated the Committee will be meeting for the next six months to put together a conceptual plan of the Ford Plant area.

i. Other Reports

Commissioner Bishop mentioned the St. Paul Bike Classic is scheduled for September 12. **Deputy Director Korum** talked about a new event coming to St. Paul called Red Bull Flugtag. This event has teams designing, building and piloting flying machines off a 30' high flight deck in hopes of soaring in the air or often plunging into the water – scheduled for Saturday, July 24 from 11 am to 3 pm at Harriet Island.

5. ADJOURNMENT

Commissioner Mowry motioned to adjourn. It was 2nd by **Commissioner Carter.** The **v**ote was 6 to 0. Meeting adjourned at 8:00 pm.